

OFFICE OF THE COUNTY ADMINISTRATOR

1 Public Square, Room 210
www.darcosc.com

Darlington, South Carolina 29532

843-398-4100
FAX 843-398-9679



Application For Reservation Of Darlington County Owned Facility *County Government Building Grounds (Public Square) / Mural Parking Lot*

Please complete this application and forward to the County Administrator's Office **a minimum of two (2) weeks prior to the proposed event.**

Today's Date: _____

Building Requested: **County Government Bldg Grounds/Mural Parking Lot** *(Excludes Lobby & Restrooms)*

Date Requested: _____ Beginning & Ending Time: _____ **(Not available after 9 pm)**
(Minimum of 2 hour rental)

Type of Event: _____

Name of Organization/Individual: _____

Will Admission Be Charged? Yes ___ No ___ Proceeds To Be Used For: _____

Name, Address & Telephone Number of Applicant:

Name: _____

Address: _____

Phone # _____ (Email) _____

I agree to personally assume the responsibility for all charges, liability and to insure enforcement of all rules governing the care and use of the **County Government Building Grounds/Mural Parking Lot.**

Electricity needed? Yes No

Signature of Applicant

***NO** Reservation will be made until application has been approved. *Application must be **received at least 2 weeks before event.** *Applicant must be at least **21 years of age.** ***NO Alcoholic Beverages** allowed on premises. *The premises are **not available for use after 9 p.m.** *This form **MUST** be on the premises at all times. *Premises will be monitored. *Please clean up all trash/debris. ***NO ACCESS TO RESTROOMS.** Questions/concerns during event should be directed to Andrew Smith at 843-616-1990.

County Use

Name

Date

Approved Disapproved